

PAT FRANK



Clerk of the Circuit Court  
13th Judicial Circuit

# ePortal Law Enforcement Agency Registration Form

**Pat Frank**

Clerk of the Circuit Court  
13<sup>th</sup> Judicial Circuit  
Tampa, FL 33602

The Law Enforcement Agency (LEA) Administrator Security allows the user to update the LEA's account, reset user passwords, inactivate accounts and add additional accounts to the organization. An organization should consider having an alternate administrator to cover leave time, self audit and manage workload.

**Instructions:** Use this form to establish a law enforcement agency account and designate an administrator from within your organization to serve as the Account Administrator. **Please fill out the Registration form online, or print clearly, or type.**

**LEA Information:** The fields in this section are required to establish your ePortal LEA Account.

LEA Name: \_\_\_\_\_

LEA Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

LEA Telephone # \_\_\_\_\_

LEA Primary Email Address: \_\_\_\_\_

LEA Alternate Email Addresses (optional): 1) \_\_\_\_\_ 2) \_\_\_\_\_

**LEA Account Administrator Information:**

LEA Administrator's Name: \_\_\_\_\_

Administrator's Primary Email Address: \_\_\_\_\_

Administrator's Alternate Email Addresses (optional): 1) \_\_\_\_\_ 2) \_\_\_\_\_

Administrator's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Administrator's Telephone # \_\_\_\_\_

Authorizing Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Clerk of Circuit Courts Use ONLY:**

User ID Created: \_\_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_